

enfields

ESTATE AGENTS

Enfields Service Levels & Fees

	Tenant Find Only	Bronze Service	Silver Service	Gold Service	Platinum Service
Market Appraisal of Your Property	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Property Marketing on Enfields Website & Major Online Portals (Rightmove/Zoopla)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Unlimited Accompanied Viewings Until a Tenant Has Been Secured	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Conveyancing of Proposed Tenancy Incl. Referencing & Legal Paperwork	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Switching of Utilities & Council Tax	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Collection of Initial Rent & Deposit***	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Registration of Tenant's Deposit with Deposit Protection Service (DPS)***	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Collection of Ongoing Rent Payments (with Statements)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Rent Arrears Management		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Legal Safety Certificate Reminders		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Legal Advice on Your Behalf Via ARLA (Association of Residential Letting Agents)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Negotiating Tenancy Renewals incl. Drafting of New Contracts**			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Serving of Legal Notices** (Section 13 & Section 21)			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Negotiation of the Deposit Allocation**			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Annual Rent Review			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
End of Tenancy Check-Out Report**				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Regular Property Inspections, Including Photographic Reports				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Maintenance and Repairs Arranged Using Our Reporting System (Fixflo)				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Annual Income & Expenditure Report**				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Buy-to-Let Investment Workshop					<input checked="" type="checkbox"/>
Annual Review of Portfolio Performance					<input checked="" type="checkbox"/>
RENT PAYMENTS GUARANTEED and legal expenses paid**					<input checked="" type="checkbox"/>
Please select which service you require	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fees inclusive of VAT at 20%	£400	NO SET-UP FEE £49p/m	NO SET-UP FEE £69p/m	NO SET-UP FEE £99p/m	NO SET-UP FEE £119p/m

*Terms and exclusions apply, please see clause 1.0 on page 5.

**Can be purchased separately for an additional cost, please see 'Miscellaneous Costs' on page 4.

Miscellaneous Fees

Fees inclusive of VAT at 20%	FEE			
Inventory / Check-In Report	Studio £120.00	1 Bedroom £130.00	2 Bedroom £140.00	3+ Bedroom £150.00
Check-Out Report (Free with Gold & Platinum Service)	Studio £100.00	1 Bedroom £110.00	2 Bedroom £120.00	3+ Bedroom £130.00
Gas Safety Certificate	£90.00			
Tenancy Renewal (Free with Silver, Gold & Platinum Service)	£90.00			
Section 21 Notice (eviction notice) (Free with Silver, Gold & Platinum Service)	£90.00			
Section 13 Notice (rent increase) (Free with Silver, Gold & Platinum Service)	£90.00			
Negotiation of the Deposit Allocation (Free with Silver, Gold & Platinum Service)	£95.00			
Annual Income & Expenditure Report (Free with our Gold & Platinum Service)	£120.00			
Energy Performance Certificate	£90.00			
Key Cutting / Post Forwarding	Cost Price + £6			
Rent Guarantee & Legal Expenses (Free with our Platinum Service)	£350 Annually			

In order for Enfields to manage your property effectively, please provide the following information:

	Make and Model	Age (approx.)	Warranty or Service Cover Details	Warranty Expiry Date
Boiler/Central Heating System				
Fridge/Freezer				
Washing Machine/Tumble Dryer				
Dishwasher				