



# FEES TO: LANDLORDS

[www.garganandhart.co.uk](http://www.garganandhart.co.uk)

Is an ARLA Licensed Member

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CLIENT MONEY  
PROTECTION (CMP)  
PROVIDED BY: **ARLA Propertymark**

INDEPENDENT REDRESS  
PROVIDED BY: **TPOs**



#LOOKFORTHELOGO  
[WWW.ARLA.CO.UK/FIND-AGENT](http://WWW.ARLA.CO.UK/FIND-AGENT)

## LEVEL OF SERVICE OFFERED:

**TENANT FIND ONLY**  
**¾ of first month's rent**

- INCLUDES:**
- Collect and remit initial month's rent received
  - Provide tenant with method of payment
  - Deduct any pre-tenancy invoices
  - Make any HMRC deduction and provide tenant with the NRL8 (if relevant)
  - Deposit transfer

**FULLY MANAGED**  
**10% of monthly rent**

- INCLUDES:**
- Collect and remit the monthly rent received
  - Pursue non-payment of rent and provide advice on rent arrears action
  - Deduct commission and other works
  - Undertake four inspection visits per annum and notify landlord of the outcome
  - Arrange routine repairs, obtaining quotations (where relevant) and instruct approved contractors
  - Hold keys throughout the tenancy term
  - Make any HMRC deduction and provide tenant with the NRL8 (if relevant)
  - Deposit transfer